# Common Forms: NIH policy updates

## Current Pending Support (Other Support)
## Biosketch

Health Colleges Research Services (HCRS)

College of Human Medicine – Dean's office

February 25, 2026

# HCRS

Health Colleges Research Services (HCRS) provides pre- and post-award support to units in the Colleges of Human Medicine, Osteopathic Medicine, Nursing, & various Henry Ford departments.

**The HCRS team:**
- **Cathy Grysiewicz, Preaward Manager**
- **Teresa Thomas, Postaward Manager**
- Lu Liu, Research Administrator, preaward / postaward
- Dana Gunderson, Research Administrator, preaward / postaward
- Jourden Ashi, Research Administrator, preaward / postaward
- Inna McNamara, Research Administrator, preaward
- Ryan Johnston, Research Administrator, preaward
- Morgan Forbush, Research Administrator, preaward
- Kristen Bilyea, Research Administrator, preaward
- Melissa Wilson, Research Administrator, postaward
- Lisa Reichstetter, Research Administrator, postaward
- Julie Robinson, Research Administrator, postaward

# The HCRS team

# Agenda

**Topic 1:** New Common Forms: NIH policy updates

**Topic 2:** Biosketch updates

**Topic 3**: Current and Pending Support (i.e. Other Support)

**SPARTANS WILL.**

# Ask us for help, it is our job to help
## HCRS.Proposals@msu.edu

# We don't know what you don't know

# NIH updates

- Research Security Training requirement
- Malign Foreign Talent Recruitment Program
- New Common Forms
  - Link eRA and ORCID accounts
  - Biosketch
  - Current / Pending Support

# Resources

- Additional resources on the SPA website
  - Updates and policies ([Link](#))
- HCRS email: [HCRS.Proposals@msu.edu](mailto:HCRS.Proposals@msu.edu)
- NIH's Implementation of Common Forms: [NOT-OD-26-018](#)
- Biographical Sketch Common Form: [Instructions](#) and more information [here](#)
- Current and Pending (Other) Support (CPOS) Common Form: [Instructions](#) and more information [here](#)
- NIH table of disclosures: [https://grants.nih.gov/grants/forms/NIH-Disclosures-Table.pdf](https://grants.nih.gov/grants/forms/NIH-Disclosures-Table.pdf)
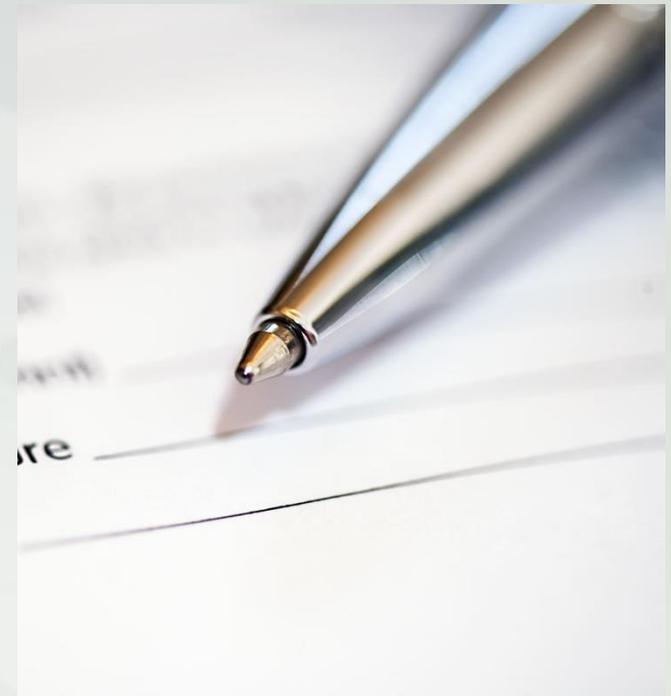
# Key Personnel

- NIH defines **key personnel** as: "People who contribute to a project's scientific development or execution in a meaningful way. This can include the program director (PD) or principal investigator (PI), consultants, and others."

- **Other Significant Contributor**: "Commit to contribute to the scientific development or execution of the project but are not committing any specified measurable effort (person months or percent effort) to the project."
  - Other Significant Contributors are always key persons

- Other roles may be key or non-key (i.e. Consultants and/or Collaborators)

- Key persons need to include a **biosketch** and an **eRA Commons ID**

# Research Security Training

- All key persons **must** complete Research Security Training. This includes non-MSU key personnel.
  - Subawards: the subrecipient letter of commitment includes the requirement, no additional information is needed
  - If the key person is not a part of a subaward they may either:
    - Provide their certificate of training from NSF [NSF Secure Center](#)
    - Provide completion from their home institution
- The training aligns with federal mandates under National Security Presidential Memo-33 (NSPM-33) and the CHIPS and Science Act. This must be completed before submitting your grant application, JIT submission, or RPPRs. You can find more information [here](#). If you have questions or need assistance, contact [researchsecurity@msu.edu](mailto:researchsecurity@msu.edu).

# Malign Foreign Talent Recruitment Program

- All MSU key persons must answer the malign foreign talent program question in the MSU COI module
    - This question is answered in the annual COI disclosure and must have been completed prior to submission
- MSU and Non-MSU employee key persons attest on the new common forms:
    - The new Common Form formats include the following certification, "...I am not a party to a malign foreign talent recruitment program." For guidance on what a Malign Foreign Talent Recruitment Program is, see the [chart available on MSU's Research Security webpage](#).
    - *HFH investigators answer within the HFH COI module

# Key Personnel
# ORCID & eRA Commons Accounts

**Key Personnel – this includes any subaward key persons and/or consultants and collaborators:**

- All key persons MUST have their ORCID and eRA Commons ID's linked
  - Key persons who do not have a linked account cannot be listed as key persons
- NIH has a validation warning / error that will not allow the proposal to be submitted if accounts are not properly linked
- Your ORCID ID may appear at the top of your biosketch but that <u>does not</u> indicate the accounts have been properly linked
- Only the Investigator (the owner of the SciENcv profile and eRA Commons account) can perform the ORCID ID linking in SciENcv and eRA Commons; delegates cannot complete the linking on their behalf.

# ORCID Connect

- ORCID Connect is a handy MSU service that lets faculty link their MSU NetID with their ORCID ID. Think of it like giving your academic work a permanent digital nametag—one that's uniquely yours and helps keep all your research, publications, and professional activities connected across different platforms.

- Why does this matter? With so many researchers out there, ORCID makes sure **your** work stays tied to **you**. Plus, once you're set up, MSU can use this connection to streamline things like research tracking, reporting, and compliance.

- Go to [Home - ORCID Connect](#) for more information

# How to link accounts

- Login to your eRA Commons account
- Go into your Personal Profile
- At the bottom there will be an option to 'create or connect your ORCID ID',

# Issues with linking your account?

If you encounter issues with linking your accounts, please contact the eRA Helpdesk.

You may submit a ticket at:

https://www.era.nih.gov/need-help

Or call: 1-866-504-9552

# Biosketch

- First step is to manage your citations to your My bibliography and ensure it is complete with all of your citations.

- Verify you only have 1 account and there are no issues with your accounts.

- Login to your MyNCBI

# Biosketch Overview

- **No more page limits**!!
- Fellowships; scholastic performance no longer required/accepted
- Biosketch Common Form and Bioskech Supplement
  - Appointments and Positions
    - Senior/key persons must only identify all domestic and foreign professional appointments and positions outside of the primary organization for a period up to <u>three years</u> from the date the applicant submits the application to the agency for funding consideration.
  - Products
    - up to 5 Products Closely Related to the Proposed Project;
    - up to 5 Other Significant Products Highlighting Contributions to Science.
  - Personal statement (no citations); 3,500 characters
  - Honors; limit to **15** entries
  - Contributions to science:
    - Limit of **5** narrative contributions; 2,000 characters
    - Do not provide citations
    - May reference relevant products from Other Significant Products

# Notable changes for the Biosketch

| Current NIH Biosketch | Biographical Sketch Common Form | NIH Biographical Sketch Supplement |
|---|---|---|
| Education/Training | Professional Preparation | Not Applicable |
| **A. Personal Statement:** Narrative and 4 product citations. | **Products:** *Products Most Closely Related to the Proposed Project,* limit 5 citations. | **Personal Statement:**<br><br>No citations allowed. Can provide narrative for *Personal Statement* including information on the *Products Most Closely Related to the Proposed Project,* cited in the *Products* section of the Biographical Sketch Common Form. Field is limited to 3,500 characters. |
| **B. Positions, Scientific Appointments and Honors** | **Appointments and Positions**: Must only identify all domestic and foreign professional appointments and positions outside of the primary organization for a period up to three years from the date the applicant submits the application to the agency for funding consideration. | **Honors:**<br><br>Limited to no more than 15 entries. |
| **C. Contributions to Science:** Up to 5 narrative contribution descriptions, each allowed to include citations for up to 4 products. | **Products:** Can provide up to 5 other significant products that highlight the senior/key person's Contributions to Science. The NIH Biographical Sketch Supplement will provide the opportunity to describe these contributions in more depth. | **Contributions to Science:**<br><br>No citations allowed. Can provide up to 5 narrative contributions to science. Each entry is limited up to 2,000 characters.<br><br>You may refer to products listed in the Other Significant Products section of your Biographical Sketch Common Form that are relevant to the contributions described in this section. |

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# SciENcv

## My Profile ✏ Edit ❗

**Name:** Narayanan Paramesw

**Title/Department:** Professor of Physiolo
Senior Associate Dea
College of Human Me
Michigan State Univer

**eRA Commons ID:** paramesw

## My Documents

**+ NEW DOCUMENT**

**Create a New Document**

*Asterisks (*) indicate required fields.*

Document Name *

test4

Document type *

NIH Biographical Sketch Common Form

DOE Biographical Sketch

DOE Current and Pending (Other) Support

NIH Biosketch

NIH Fellowship Biosketch

NIH Biographical Sketch Common Form

NIH Current and Pending (Other) Support Common Form

NSF Biographical Sketch

NSF Current and Pending (Other) Support

USDA Biographical Sketch

USDA Current and Pending (Other) Support

| Last Updated ↓ | Title | | Delete |
|---|---|---|---|
| 2/4/26 | test | ketch Common Form | 🗑 |
| 7/28/24 | U54 CEC Pa | | 🗑 |
| 5/11/24 | Moore S10 Para | | 🗑 |
| 7/23/22 | Nick Fellowship Parameswaran Biosketch | NIH Biosketch | 🗑 |

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# Link your biosketch to your ORCID account

- Click 'edit' in order to link your biosketch to your ORCID account

# Finalizing the Biosketch

The steps to finalize:

- Complete the NIH Biosketch Common Form

- Click "DOWNLOAD PDF"

- A certification page will appear.

- Click "CERTIFY"

- A message will appear indicating "Download in process…".

- Save the Certified PDF

# **Finalizing the Biosketch Continued**

*Do not flatten your biosketch, it must have the bookmark signatures

Formatting issues:

- Use HTML commands in the text you are entering in the text boxes.
    - <BR> for a line break, do it twice if you want a line between paragraphs
    - <b>Text in bold</b>
    - <i>Text in italics</i>
    - <u>Underline text</u>

## Certification

VIEW DRAFT    ⬇ DOWNLOAD PDF

Each senior/key person is required to complete the following certifications regarding the information provided in their Biographical Sketch:

I certify that the information provided is current, accurate, and complete. This includes but is not limited to information related to domestic and foreign appointments and positions.

I also certify that, at the time of submission, I am not a party to a malign foreign talent recruitment program.

Misrepresentations and/or omissions may be subject to prosecution and liability pursuant to, but not limited to, 18 U.S.C. §§ 287, 1001, 1031 and 31 U.S.C. §§ 3729-3733 and 3802.

To be acceptable to the Federal research funding agency, the date of the signature must be within the past 12 months from when the document is submitted to the Federal research funding agency.

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+ ADD ANOT...

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CANCEL    CERTIFY

Each senior/key p... ...their Biographical Sket...

I certify that the i...
to domestic and f...

I also certify that,

Misrepresentations and/or omissions may be subject to prosecution and liability pursuant to, but not limited to, 18 U.S.C. §§ 287, 1001, 1031 and 31 U.S.C. §§ 3729-3733 and 3802.

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ⓘ Download in progress...

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📄 What do you want to do with cv-2009171 (1).pdf?

Open    Save as    Save

# New Common Forms
# Current / Pending (Other) Support

- The Current and Pending (Other) Support Common Form is required by each individual identified as a senior/key person on a Federally funded research project (excluding Other Significant Contributors). For NIH, these instructions also apply to all other individuals required to submit Current and Pending (Other) Support.

- Other Support encompasses all resources available to a researcher for any of their research activities, including those without monetary value or not based at their primary institution

- Information on Current and Pending (Other) Support is not specifically requested for Program Directors, training faculty, and other individuals involved in the oversight of training grants since applicable information is collected in other sections of a training grant application. Current and Pending (Other) Support is not required to be submitted for individuals categorized as Other Significant Contributors.

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# What to include in your Other Support

- All active or pending grants from federal, state, local, foreign, private, and foundation sources.

- In-kind contributions, including resources like office/laboratory space, equipment, supplies, or personnel provided by an external source.
  - *Note:* In-kind contributions without monetary value or a time commitment do not require reporting.

- Research activities, including participation in government-sponsored talent recruitment programs (Note: both Foreign and domestic research activities need to be reported).

- Consulting that involves performing research.

- Start-up funds from organizations other than the institution receiving the award.

- Research collaborations that have a time commitment

# What not to include in your Other Support

- Prizes and training grants.

- Institutional resources generally available to researchers, such as core facilities.

- Other Significant Contributors (OSC) are not required to submit Other Support information.
  - How do you report 0 person months?
    - SciENcv is currently working on an update to allow 0 persons months effort to be entered, until there is a fix, you may use the old form OR enter 0.01 person months effort and provide a statement in the Overall Objectives clarifying the 0.01 effort in year X is actually 0.00. 0 person months is only acceptable with an appropriate explanation

# Current / Pending Support

- My NCBI
- In your SciENcv – create new document choose NIH Current Pending
- Choose start with a blank document or existing document in SciENcv
- Add information as applicable
- In the future you will use an existing document in SciENcv

**Create a New Document**

*Asterisks (*) indicate required fields.*

Document Name *

test4

Document type *

NIH Biographical Sketch Common Form

DOE Biographical Sketch

DOE Current and Pending (Other) Support

NIH Biosketch

NIH Fellowship Biosketch

NIH Biographical Sketch Common Form

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NSF Biographical Sketch

NSF Current and Pending (Other) Support

USDA Biographical Sketch

USDA Current and Pending (Other) Support

# 2026 updates

- You are required to use SciENcv to generate the forms and link your ORCID ID to your eRA Commons account.

- You must personally certify the form, confirming its accuracy and your non-participation in a Malign Foreign Talent Recruitment Program (MFTRP).

- If you personally signed agreements with foreign entities for activities that are reported on your Current / Pending Support form, send the agreement to OSP for review and submission to NIH.

# Notable changes for Other Support

| Current NIH Other Support | Current and Pending (Other Support) Common Form |
|---|---|
| **Person Months:** Effort is classified as either calendar or academic/summer months. | **Person-Month(s) (or Partial Person-Months):** Effort is classified only in person months not calendar or academic/summer. For example: an individual's effort currently expressed as 1.2 calendar months, or 0.9 academic and 0.3 summer would be expressed as 1.2 person months on the Current and Pending (Other) Support Common Form. |
| **Major Goals:** | **Overall Objectives:** The field label changed, and the field is limited to 1,500 characters. |
| **Estimated Dollar Value of In-Kind Contribution:** An estimate always needed to be reported regardless of time commitment or dollar value. | **US Dollar Value of In-Kind Contribution:** The field label changed and an In-Kind Contribution should only be reported if estimated at $5000 or more and requires a commitment of the individual's time. |
| **Overlap Section:** Currently Overlap is summarized at the end of the document rather than for each Other Support Entry. | **Statement of Potential Overlap:** Each Proposal, Active Project or In-Kind Contribution entry will have its own Statement of Potential Overlap rather than being summarized at the end. |
| **Supporting Documentation:** Currently, provided/appended as a PDF following the Other Support form. | **Supporting Documentation:** This document will not be attached to the Current and Pending (Other) Support document produced in SciENcv. It will be attached in a separate field alongside the Current and Pending (Other) Support document when submitting via the Just-In-Time, RPPR, or Prior Approval modules. |

# Questions?